

NOTICE TO MEMBERS OF THE SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION

NOTICE is hereby given that the Seventy Third (73rd) Annual General Meeting of the Members of The South India Hotels and Restaurants Association will be held at **“Grad Ball Room” Radisson Blu Hotel GRT Chennai, 531, Grand Southern Trunk Rd, Parangi Malai, Pazavanthangal, Chennai – 600016** on **Saturday the 14th day of September 2024** at **11.00 a.m.** to transact the following business:

1. To receive, consider and adopt the Audited Financial Statements of the Association for the financial year ended March 31, 2024 together with the Auditors' Report thereon and the Executive Committee's Report to the Members.
2. To appoint an Executive Committee Member in the place of Mr. Suresh R Madhok (DIN 00220582) who retires by rotation and being eligible offers himself for reappointment.
3. To appoint an Executive Committee Member in the place of Mr. K Nagaraju (DIN 00592259) who retires by rotation and being eligible offers himself for reappointment.
4. To appoint an Executive Committee Member in the place of Mr. K Ravi (DIN 00267601) who retires by rotation and being eligible offers himself for reappointment.
5. To appoint an Executive Committee Member in the place of Mr. S Basavaraj (DIN 03302584) who retires by rotation and being eligible offers himself for reappointment.
6. To appoint an Executive Committee Member in the place of Mr. S K Hari Arumugam (DIN 00284238) who retires by rotation and being eligible offers himself for reappointment.
7. To appoint an Executive Committee Member in the place of Mr. Jose Pradeep (DIN 07707809) who retires by rotation and being eligible offers himself for reappointment.
8. To appoint an Executive Committee Member in the place of Mr. Suresh M Pillai (DIN 00837052) who retires by rotation and being eligible offers himself for reappointment.

By order of the Executive Committee of
THE SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION

Place: Chennai
Date: 28.07.2024

T . NATARAJAN
HON. SECRETARY

NOTES:

1. Pursuant to the provisions of the Act, a member entitled to attend and vote at the Annual General Meeting (“Meeting”) is entitled to appoint a proxy to attend and vote on a poll instead of himself and a proxy needs to be a Member of the Association.

Pursuant to the provisions of Section 105 of the Companies Act, 2013, a proxy shall not be entitled to vote excepting through a ballot paper. Further, a proxy shall not have any right to speak at the Meeting. A member can act as a Proxy on behalf of members not exceeding fifty.

2. The instrument appointing a proxy in order to be valid should be deposited at the Registered Office of the Association, not less than 48 hours before the commencement of the Meeting. Organisational members are requested to send to the Association, a duly certified copy of the nomination of a member authorising him to vote at the meeting.

3. Book Closure: The Register of Members will remain closed from September 7, 2024 to September 14, 2024 (both days inclusive).

4. Members/Proxy(s) should bring in their Attendance Slip sent herewith duly filled in for attending the Meeting. Only Members/Proxies will be admitted into the Auditorium for the Meeting.

5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), the Association is providing facility of remote e-

Voting to its Members in respect of the business to be transacted at the Annual General Meeting (“AGM”). For this purpose, the Association has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorised agency. The facility of casting votes by a member using remote e-Voting system will be provided by CDSL.

6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Annual Report including the Notice calling the Annual General Meeting (“AGM”) is being sent by electronic mode to all the Members whose e-mail addresses are registered with the Association. The Annual Report and the Notice convening the 73rd Annual General Meeting have been uploaded on the website of the Association at www.sihra.in. The Annual General Meeting (“AGM”) Notice is also available on the website of CDSL (agency for providing the Remote e-Voting facility) i.e. <https://www.evotingindia.com>

7. The relevant details, in respect of Executive Committee Members seeking re-appointment at this AGM are also annexed. Requisite declarations/ disclosures have been received from Executive Committee Member/s for seeking reappointment.

8. Members are requested to intimate changes, if any, pertaining to their name, communication address, e-mail address, telephone/mobile numbers, PAN, etc., to the Association or update the details in the website of the Association through member login.

9. The format of the Register of Members as prescribed by the Ministry of Corporate Affairs under the Act, requires the Association to record additional details of Members, including ownership of the Hotel/Restaurants, the details of the PAN, email address, persons authorized on behalf of the owner establishment including the CIN No., Registration No., GSTIN, Legal Name, Trade Name, persons responsible for the respective hotels/restaurants etc. The Association is maintaining the Register of Members as per the prescribed format and updates these details as and when the same are provided by the Members.

10. During the day of 73rd AGM, Members may access the electronic copy of Register of Executive Committee Members maintained under Section 170 of the Act. Documents for inspection will be available electronically, without any fee, from the date of circulation of the Notice of AGM up to the date of AGM. Members seeking to inspect such documents can send an e-mail to admin@sihra.in/membership@sihra.in/accounts@sihra.in mentioning their Hotel Code/Restaurant Code/Associate Code as the case may be, up to date of this Meeting.

11. To support the 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with the Association

12. Process for registering email addresses to receive this Notice of AGM and Annual Report electronically and cast votes electronically:

(i) Registration of email addresses: Eligible Members whose e-mail addresses are not registered with the Association are requested to provide the same to the Association on or before 5:00 p.m. IST on September 7, 2024. (at least 7 days before the AGM date)

(ii) Further, those Members who have already registered their e-mail addresses are requested to keep their e-mail addresses validated/ updated with the Association to enable servicing of notices/documents/Annual Reports and other communications electronically to their e-mail address in future.

(iii) Alternatively, those Members who have not registered their email addresses with the Association are required to send an email request to www.evotingindia.com along with the following documents for procuring user id and password and registration of e-mail ids for e-voting for the resolutions set out in this Notice:

Please provide Member Code, Name of Member (Hotel Name/Restaurant Name), self-attested scanned copy of PAN card.

Process and manner for remote e-voting before the AGM:

13. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), Secretarial Standard – 2 on General Meetings issued by ICSI and the MCA Circulars, the Association is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Association has engaged the services of CDSL for facilitating remote e-voting before the AGM to enable the Members to cast their votes electronically. as the authorized agency.

14. Eligible Members of the Association as on the cut-off date i.e. September 6, 2024 (i.e. the date prior to the date of commencement of the book closure date) may cast their vote by remote e-Voting. Members who are not eligible to vote, viz. Associate Members, should treat this notice for information only. However, they are eligible to attend the AGM.

15. The remote e-Voting period commences on September 11, 2024 (i.e. 3 days before the date of the AGM) at 9.00 a.m. (IST) and ends on September 13, 2024 (the day prior to the date of the AGM) at 5.00 p.m. (IST). The remote e-Voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.

16. The voting rights of the Members (for voting through remote e-Voting before the AGM and Voting by ballot paper during the AGM) shall be in proportion to the number of votes they are eligible for on the cut-off date, i.e the number of votes a member is eligible for is calculated on the basis of 1 vote for every Rs. 100/- paid as subscription fees for the year.

17. Members participating at the AGM, who have not already cast their vote by remote e-Voting and otherwise not barred from doing so, will be eligible to exercise their right to vote at the end of discussion on such resolutions upon announcement by the Chairman.

18. Members who have cast their vote by remote e-Voting prior to the AGM will also be eligible to participate at the AGM but shall not be entitled to cast their vote again on such resolution(s) for which the member has already cast the vote through remote e-Voting.

19. A Member (Hotel or Restaurant) whose name is recorded in the Register of Members as on the book closure date only shall be entitled to avail the facility of remote e-voting before the AGM as well as voting by ballot at the AGM. Hotels or Restaurants becoming a Member after the dispatch of the Notice but before the cut-off date, i.e. September 6, 2024, may obtain the User ID and password by sending a request to the Association @admin@sihra.in

20. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting by ballot paper, for all those Members who are present during the AGM but have not cast their votes by availing the remote e-voting facility.

21. The Association has appointed KSM Associates, Company Secretaries, Chennai and Mr. S Subbaraman, Advocate, Chennai as scrutinisers to scrutinise the remote e-voting process and voting by ballot process at the AGM in a fair and transparent manner.

22. The Scrutinizers shall after the conclusion of the voting at the AGM Venue, will first count the votes cast at the meeting and thereafter unblock votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Association and shall make not later than 48 hours from the conclusion of the AGM, a consolidated scrutinisers' report of the total votes cast in favour or against, if any, to the President or to any other person authorised by him in writing, who shall countersign the same and declare the result of the voting forthwith.

23. The results declared along with the Scrutinizer's report shall be placed on the Association's website at www.sihra.in and on the website of CDSL at www.cdslindia.com.

24. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to have been passed on the date of the Annual General Meeting.

25. Procedure "Remote E-voting" is detailed hereunder:

EVEN, User ID and password are provided at the bottom of the Attendance slip for the Annual General Meeting.

- i. Log on to the e-voting website www.evotingindia.com and click on the member tab;
- ii. Now enter your user ID as provided on the top of the email communication from CDSL/attendance slip sent by the Association and then enter the image verification as displayed and click on "Login";
- iii. Enter the password as given on top of the email communication from CDSL/attendance slip sent by the Association;
- iv. After entering these details click on "SUBMIT" tab and the Company selection screen will appear;
- v. Click on the EVSN for SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION on which you choose to vote;
- vi. On the voting page, you will see the "Resolution Description" and against the same option 'YES/NO' for voting will be seen. Select the option YES or NO as desired. The option YES implies that you assent to Resolution and NO implies that you are dissenting the resolution.
- vii. Cast your vote by selecting the appropriate options YES/NO, verify/modify the number of votes you wish to cast and click on "Submit". A confirmation box will appear. If you wish to confirm your vote, click "OK" else to change your vote, click on "cancel" and accordingly modify your vote.
- viii. Once you confirm on the Resolution, you will not be allowed to modify your vote.
- ix. You can take a printout of the voting done by you by clicking on "click here to print" option on the voting page.
- x. Non individual owners of the hotels/restaurants who are registered as Members of the Association are required to log on to www.evotingindia.com and register themselves as corporates and are required to submit a scanned copy of the Registration form bearing the stamp of the entity to helpdesk.evoting@cdslindia.com.
- xi. If you have any queries or issues regarding e-Voting through the CDSL e-Voting System, you may refer the "Frequently asked questions" (FAQ) for members and e-voting user manual for members available at the "downloads" section of www.evotingindia.com or you can write an email to helpdesk.evoting@cdslindia.com or

contact at 022- 23058738 and 022-23058542/43.

xii. You can also contact Mr. Sundar Singaram, Director – Operations - 94440 50606, Ms. Priya Mohan – 87545 49737, Mr. M Suresh – 78457 39739 or by writing an email to admin@sihra.in/membership@sihra.in/accounts@sihra.in regarding any queries relating to e-voting and AGM.

26. Members are requested to update their mobile numbers and email id which may be used for sending future communications.

27. Members who have cast their votes by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again.

28. The member can opt for only one mode of voting and if a member casts vote by both remote e-voting and by ballot at the AGM, then voting done by remote e-voting shall prevail and ballot shall be treated as invalid.

By order of the Executive Committee
THE SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION

Place: Chennai
Date : 28.07.2024

T NATARAJAN
HONY. SECRETARY

This information forms part of the notice for the Annual General Meeting.

Details of Executive Committee Members seeking reappointment under item nos. 2 to 8 of the notice of the 73rd Annual General Meeting of the Association

The attendance records of the Executive Committee Members seeking re-appointment are furnished in the Executive Committee's Report to the Members

Name	Mr. Suresh R Madhok	Mr. K Nagaraju
Date of Birth	01.09.1941	23.09.1959
Occupation	Business	Business
Date of appointment	19.03.1988	13.03.2004
Directorship in other Companies	Apollo Sindoori Hotels Ltd. Daaj Hotels and Resorts Pvt. Ltd. Empee Hotels Ltd. Empee International Hotels and Resorts Limited Sindoori Management Solutions Pvt. Ltd. Sullivan Enterprises Private Ltd.	Atria Power Corporation Pvt. Ltd. Atria Holdings Pvt. Ltd. ASK Brothers Ltd. Atria Hydel Power Ltd. Atria Convergence Technologies Pvt. Ltd. Atria Brindavan Power Pvt. Ltd. Atria Wind Power (Basavana Bagewadi) Pvt. Ltd. Atria Wind Power (Bijapur 1) Pvt. Ltd. Atria Solar Power (Anantapur) Pvt. Ltd. Atria Energy Services Pvt. Ltd. Atria Solar Power Pvt. Ltd. Atria Solar Power (Chamarajanagar) Pvt. Ltd. Atria Solar Power (Itagi) Pvt. Ltd. Atria Solar Power (Koppa) Pvt. Ltd. Atria Solar Power (Raichur) Pvt. Ltd. Atria Power Nirmal Pvt. Ltd. Atria Solar Power (Ryapte) Pvt. Ltd. Betul Wind Farms Ltd. The Federation of Hotels and Restaurants Association of India
Chairman/Member of Committees of other Companies in which he is a Director	Chairman – Remuneration Committee, Apollo Sindoori Hotels Ltd.	Nil

Name	Mr. K Ravi	Mr. S Basavaraj
Date of Birth	09.08.1965	06.01.1962
Occupation	Business	Business
Date of appointment	19-09.2009	04.09.2010
Directorship in other Companies		S & S Atithi Hotels Bangalore Pvt. Ltd.
Chairman/Member of Committees of other Companies in which he is a Director	Nil	Nil
Name	Mr. S K Hari Arumugam	Mr. Jose Pradeep
Date of Birth	12.06.1979	21.7.1962
Occupation	Managing Director – Poppys Hotel Pvt. Ltd.	Business
Date of appointment	07.09.2013	22-09-2017
Directorship in other Companies	Poppys Hotel Pvt. Ltd. Poppys Ventures Pvt. Ltd. Sai Prua Estates Pvt. Ltd Partner - Poppys Foods LLP	Managing Partner Hotel Yuvarani Residency, A Unit of Rani Matha Arcade
Chairman/Member of Committees of other Companies in which he is a Director	Nil	Nil
Name	Mr. Suresh M Pillai	
Date of Birth	19.07.1963	
Occupation	Business	
Qualification		
Date of appointment	07.09.2013	
Directorship in other Companies	Bhasuram Woodtech Private Ltd. Padmasree Hotels Private Ltd. Partner – M/s Agnikone	
Chairman/Member of Committees of other Companies in which he is a Director	Nil	

The attendance records of the Executive Committee Members seeking re-appointment are furnished in the Executive Committee's Report to the Members.

By Order of the Executive Committee of
The South India Hotels and Restaurants Association

Date : 28-07-2024
Place: Chennai

T NATARAJAN
Hony. Secretary

Particulars to be given by each member of the Association for updating the Membership Register (MGT-1) as required to be maintained under the provisions of Section 88(1)(a) of the Companies Act, 2013 read with Rule 3(1) of the Companies (Management and Administration) Rules, 2014

NO.	PARTICULARS	
1.	Name of the Member	
2.	Membership Number	
3.	Address of the Member	
4.	Phone No. and e-mail id of the Member	
5.	Ownership details Name of the Owner Registered Address of the Owner, i.e. Registered Office Address of the Individual/Firm/Body Corporate Phone No. Email id If the Member (Hotel/Restaurant) unit is owned by a hotel chain, please mention whether it is owned by National or International chain and the name of the hotel chain	Individual/Firm/Body Corporate
6.	Name and designation of the person in charge of the Member Unit	
7.	Permanent Account No.	
8.	CIN/Registration No.	
9.	Unique Identification Number	
10.	GST No	
11.	Status	



NO.	PARTICULARS	
12.	Nationality	
13.	Date of becoming a Member of South India Hotels and Restaurants Association	
14.	Membership details in any other Association	
15.	Any other interest, if any	
16.	Instruction, if any, given by the Member with regard to sending of notices etc.	

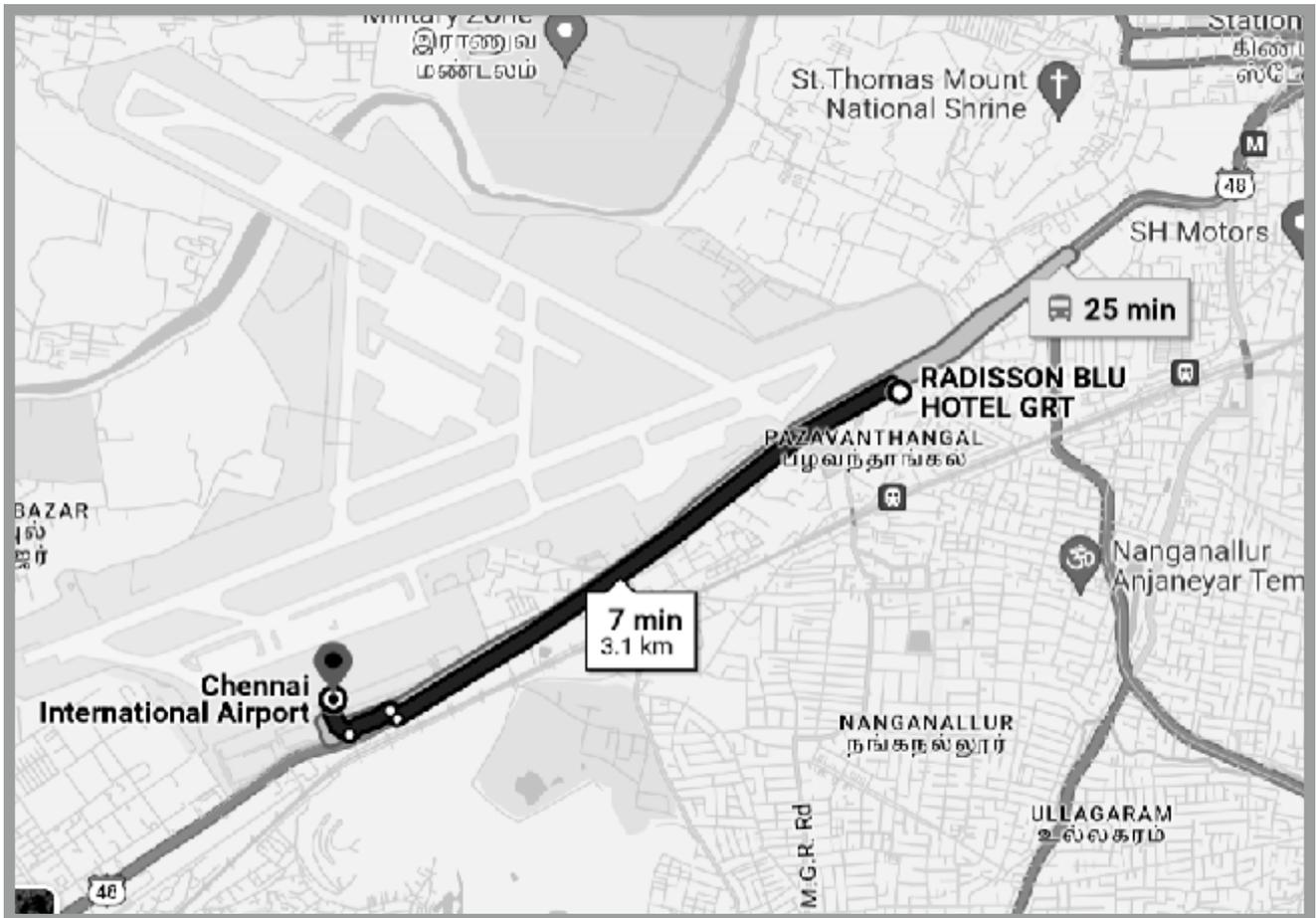
Place:

Signature:

Date:

Name and designation of the person signing the form on behalf of the Member of the Association with his official seal

**ROUTE MAP TO THE VENUE OF
THE 73rd AGM OF
THE SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION**



“GRAD BALL ROOM”, RADISSON BLU HOTEL GRT CHENNAI

531, Grand Southern Trunk Rd, Parangi Malai, Pazavanthangal, Chennai – 600016

THE SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION
CIN U93090TN1951NPL002401

Registered Office: Office no 3 6th.Floor, Seethakathi Business Center Anna Salai,
CHENNAI 600 006

Phone No. (044) 28297512. Fax: (044) 28297510 Website: www.sihra.in

ADMISSION SLIP
73rd ANNUAL GENERAL MEETING

I/We hereby record my/our presence at the 73rd Annual General Meeting of the Association at 11 a.m. on Saturday, the 14th day of September 2024, at Grad Ball Room, Radisson Blu Hotel GRT Chennai, 531, Grand Southern Trunk Rd, Parangi Malai, Pazavanthangal, Chennai – 600016, Tamil Nadu.

Membership No.	Member's/Proxy's name in block letters	Member's/ Proxy's signature
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ELECTRONIC VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD / PIN
240802005	«DPID_CLID»	«PASSWORD»

Note:

1. Please complete the Membership No. and sign the attendance slip and hand it over to the Attendance Verification counter at the entrance of the meeting hall.
2. Physical copy of the Annual Report and Notice of the Annual General Meeting (AGM) along with the attendance slip and Proxy Form is being sent to all the Members.

Sl. No.

THE SOUTH INDIA HOTELS AND RESTAURANTS ASSOCIATION
[Pursuant to Section 105(6) of the Companies Act 2013 and Rule 19(3) of the
Companies (Management & Administration) Rules 2014]

CIN	U93090TN1951NPL002401
Name of the Association	The South India Hotels & Restaurants Association
Registered Office of the Association	Office No 3 6 th .Floor Seethakathi Business Center Anna Salai Chennai 600006

Name of the Member	
Registered Address	
E-mail ID	
Hotel/Restaurant Code	
No. of Votes eligible	

I/we being the member(s) of the Association, hereby appoint:

1	Name	
	Address	
	E-mail ID	
	Signature	

or failing him

2	Name	
	Address	
	E-mail ID	
	Signature	

or failing him

3	Name	
	Address	
	E-mail ID	
	Signature	

As my/our proxy to attend and vote (on a poll) for me/us and on our behalf at the Annual General Meeting of the Association to be held on Saturday, the 14th day of September 2024 and at any adjournment thereof in respect of resolutions as are indicated below.

Signature of the Member

Sl.No.	Resolutions	For	Against
Ordinary Resolutions			
1.	Adoption of Financial Statements, Auditors' Report and Committee's Report for the year ended March 31, 2024		
2.	To appoint an Executive Committee Member in the place of Mr. Suresh R Madhok (DIN 00220582) who retires by rotation and is eligible for re-appointment		
3.	To appoint an Executive Committee Member in the place of Mr. K Nagaraju (DIN 00592259) who retires by rotation and is eligible for re-appointment		
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8.	To appoint an Executive Committee Member in the place of Mr. Suresh M Pillai (DIN 00837052) who retires by rotation and is eligible for re-appointment.		

Signature of the Member of the Association:

Affix Re.1 Revenue Stamp

Signature of the Proxy Holder(s)

Signed thisday of..... 2024

Note: 1. The form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Association, Office no 3 6th. Floor, Seethakathi Business Center, Anna Salai, CHENNAI 600006 **not less than 48 hours before the commencement of the Meeting i.e. on or before 11 a.m. on September 12, 2024.**

2. It is optional to put "X" in the appropriate column against the resolution indicated in the box. If you leave the "For" or "Against" column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.

Please complete all details of Member(s) before submission.

